



Template: Model minute for church councils and presbyteries

C/2.1.13.3

Annual adoption of the child and youth risk management strategy

To comply with the Act, each church council is required to annually formally adopt (or reaffirm) the Queensland Synod [Safe Ministry with Children policy](#) and processes, and to record a statement of commitment in church council meeting minutes. Here is some suggested wording:

Date: _____

Congregation: _____

is committed to providing safe places where people are cared for, nurtured and sustained and commits itself to the care, protection and safety of all people, particularly those who are vulnerable. We commit to ongoing compliance with requirements of the Working with Children (Risk Management and Screening) Act 2000 and the Working with Children (Risk Management and Screening) Regulation 2011, and adopt the Uniting Church in Australia, Queensland Synod Safe Ministry with Children: Providing Safe Ministry Policy. We will ensure the implementation of procedures and resources to assist our congregation to meet and demonstrate its responsibilities under the Act.”

Agreed by consensus.

This meets the requirement of the Act to have a statement of commitment to the safety and protection of children, and a child and youth risk management strategy which is reviewed annually. In addition, you must ensure that the approved processes are adhered to in the conduct of all activities and ministries within your jurisdiction.

Signature: _____

Council or Committee Chairperson

Print name: _____

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Revisions

Document number		C/2.1.13.3			
Version	Approval date	Approved by	Effective date	Policy owner	Policy contact
1.0	10.09.2020	Manager Risk and Assurance	10.09.2020	ED Strategic Resources and Assurance	Safe Church Assurance and Support Officer
Next scheduled review		10.09.2025			