



Governing body applicant interview template

E/1.6.1.5

Governing body name: <insert>

Nominee: <insert nominee name>

Interviewer: <insert interviewer name>

Interview date: <insert date>

Background

How has your previous roles and church involvement prepared you for this board position?	Click here to enter text
Where do you think your strengths and weaknesses fit in with the current governing body?	Click here to enter text
How do you think the governing body's expectations match your expectations for yourself?	Click here to enter text
Describe something of your own spiritual journey and how that prepares you for a role on the governing body.	Click here to enter text
Are there any issues which could present an ongoing conflict of interest?	Click here to enter text
What is your understanding of confidentiality regarding matters considered by a governing body?	Click here to enter text

Governing body skills, attributes and perspectives

Refer to the [Governing body skills, attributes and perspectives definitions](#) for how each of the skills, attributes and perspectives in the nomination form defined and which elements are recommended for each governing body.

Provide more details about why you rated <skill> as "experienced"	Click here to enter text
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Provide more details about why you rated <skill> as “experienced”	Click here to enter text
Provide more details about why you rated <skill> as “experienced”?	Click here to enter text
Provide more details about why you rated <skill> as “experienced”?	Click here to enter text
Provide more details about why you rated <skill> as “requires development”?	Click here to enter text
Provide more details about why you rated <skill> as “requires development”?	Click here to enter text
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Provide more details about why you rated <skill> as “requires development”?	Click here to enter text
What is your understanding of the role of governance?	Click here to enter text
How does the term of the membership (<i>state the term</i>) fit in with your other responsibilities?	Click here to enter text
How does the time commitment of the membership (<i>state the time commitment</i>) fit in with your other responsibilities?	Click here to enter text

Connections and networking

How might you use your existing connections within the community, the church or business to benefit this governing body?	Click here to enter text
Is there someone with an association with the Church who is looking for an opportunity to serve on a governing body?	Click here to enter text



Passion and commitment

What makes the Uniting Church mission powerful for you?	Click here to enter text
Do you have a personal aspiration about serving on a governing body of the Church?	Click here to enter text
How do you see yourself fitting in socially with other governing body members?	Click here to enter text
Would you be open to governing development opportunities e.g. online learning, webinars?	Click here to enter text
Do you have a blue card or would you be prepared to obtain one (noting that not all governing bodies require a blue card)	Blue Card Type (V, P, BCB, Exempt): Number: Expiry date:

Closing

Ask the nominee if they have any questions	Click here to enter text
Interview checklist	Have you confirmed possession of blue card (noting that not all governing bodies require a blue card)? Have you checked the names of two referees who can attest to the skills and personal values of the applicant? Have you explained the terms of the role? Have you explained expectations concerning induction and ongoing development? Have you explained the process from here?

Chairperson recommendation

The Chairperson may make a recommendation about the nominee and provide information in support of the recommendation.

Recommendation	<input type="checkbox"/> Nominee supported <input type="checkbox"/> Nominee not supported <input type="checkbox"/> Other (please specify):
Information to support recommendation	Click here to enter text



Related documents

- [E/1.6 Governance Recruitment and Selection Policy](#)
- [E/1.6.1 Governance Recruitment and Selection Procedure](#)
- [E/1.6.1.2 Governing Body Skills, Attributes and Perspectives Definitions](#)

Definitions

Term	Meaning
The Uniting Church in Australia, Queensland Synod (also called we or us or the Church)	Means the functions and activities of The Uniting Church in Australia: <ul style="list-style-type: none">• within and in relation to the bounds of the Queensland Synod; and• outside the bounds of the Queensland Synod (where managed by parts of the organisation located within the bounds of the Queensland Synod), under the <i>Uniting Church in Australia Act 1977 (Qld)</i> .

Revisions

Document number	E/1.6.1.5				
Version	Approval date	Approved by	Effective date	Policy owner	Policy contact
1.0	25.06.2020	RNC Res 20.030	01.07.2020	People & Culture	Manager People & Culture
Next scheduled review	01.12.2021				