



Synod Wide Financial Management

Policy Statement G

Statement

The Uniting Church in Australia, Queensland Synod exercises general oversight, direction and administration of the church's worship, witness and service within its bounds. The Queensland Synod's mission areas include the work of congregations, presbyteries, schools, residential colleges, health care, child care, aged care and community services.

The Queensland Synod has a legal, statutory and ethical obligation to ensure all financial activities are conducted in an efficient, economical and appropriate manner, including timely and accurate recording and reporting of fund movements, security of assets and the maintenance of adequate controls. Individual entities are expected to:

- Operate within applicable legislative requirements
- Ensure financial transactions are properly documented and accurately recorded in a timely manner and in accordance with appropriate policies, procedures, delegations of authority and business processes
- Ensure appropriate financial controls are developed, documented and applied to prevent the abuse or misuse of funds and other resources
- Prepare timely financial reports which fairly present financial transactions and satisfies each entities individual reporting requirements
- Act in an ethical and honest manner in all aspects of procurement and financial expenditure.

Scope

This policy statement applies to all entities across the Uniting Church in Australia, Queensland Synod and their respective employees, ministry agents, volunteers and contractors.

Revisions

Document number		Policy Statement G			
Version	Approval date	Approved by	Effective date	Document owner	Document contact
2.0	16.08.2021	Executive Leadership Team – minor changes (approval by Synod Standing Committee 01.11.2018)	16.08.2021	Executive Director Strategic Resources and Assurance	Finance Manager
Next scheduled review		16.08.2023			