

To Hall Hirers,

New requirements for checking in at indoor venues will come into place from Friday 9 July 2021. We are now required to use the Check-In QLD App QR codes for contact tracing. This is the same check in process currently in use at all cafes and restaurants and is accessed by an app on your phone.

To download the app, visit the Check-In QLD website - [www.covid19.qld.gov.au/check-in-qld](http://www.covid19.qld.gov.au/check-in-qld)

The **xxxxx** has been set up with a QR code that will be displayed at entrances from this weekend.

As a hall hirer, it will be your responsibility to ensure that everyone on site is checked in using this QR code from Friday 9 July.

You, or someone you designate, will be able to log people in through the business profile. Next time you are here at the church use these steps to set yourself up in the business profile:-

1. Access the Qld Check in app on your phone or device.
2. In the top left of the screen press the menu icon (three white lines)
3. Select profile
4. Select create a business profile and confirm 'YES'
5. Scan the QR code which will be displayed at the entrances.
6. The screen should then identify you as xxxxx with an option to "Check In Patron"
7. Complete the contact details for each person who is unable to check themselves in.

I understand these details will be saved in your history on the phone so it should be easier next time as you can select the name and the details will already be there.

You can switch between the business profile and your personal details through the menu (three white lines on top left of screen).

Please call into the office if you need some help to set this up.

By introducing this requirement, Queensland Health have increased confidence in their contact tracing abilities and have eased some other restrictions such as venue capacities and food service.

It is still vitally important that all of us continue to practice physical distancing where possible; maintain hand and respiratory hygiene; frequently clean and disinfect our spaces and stay at home if unwell.

The Queensland Government COVID Safe Roadmap details this information. The new [checklists](#) can be downloaded from Queensland Government now also. Further information is available at <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions>